

PRESCHOOL APPLICATION FORM 2017-2018 (Returning Student)

www.kidsbydesign.ca
604-466-8856



PROGRAM	OFFICE USE ONLY
START DATE: September 2017	DATE PROCESSED: _____
PROGRAM (please check):	APPLICATION FEE (\$50.00):
MORNING: 8:45 AM - 11:45 AM	<input type="checkbox"/> CASH <input type="checkbox"/> CHEQUE
<input type="checkbox"/> MON/WED/FRI (\$195.00)	SUNDRY FEE (\$100.00):
<input type="checkbox"/> TUES/THUR (\$160.00)	<input type="checkbox"/> COMPLETE <input type="checkbox"/> INCOMPLETE
<input type="checkbox"/> MON/WED/FRI (195.00)	POST-DATED CHEQUES:
<input type="checkbox"/> TUES/THUR (\$160.00)	<input type="checkbox"/> COMPLETE <input type="checkbox"/> INCOMPLETE
<input type="checkbox"/> MON - FRI Jr. K (\$360.00)	

CHILD INFORMATION		
FIRST NAME:	LAST NAME:	BIRTH DATE: DD / MM / YYYY
ADDRESS:		

PARENT OR GUARDIAN INFORMATION	
NAME:	NAME:
RELATIONSHIP TO CHILD:	RELATIONSHIP TO CHILD:
ADDRESS (IF DIFFERENT):	ADDRESS (IF DIFFERENT):
CELL PHONE:	CELL PHONE:
HOME PHONE:	HOME PHONE:
EMPLOYER:	EMPLOYER:
WORK PHONE:	WORK PHONE:
EMAIL:	EMAIL:

EMERGENCY HEALTH INFORMATION	
CARE CARD (MSP) NUMBER:	
FAMILY DOCTOR:	FAMILY DENTIST:
PHONE:	PHONE:
LIST ALL ALLERGIES AND/OR MEDICAL CONDITIONS. HOW ARE THEY MANAGED?	

PERSON(S) AUTHORIZED TO PICK UP CHILD AND EMERGENCY CONTACTS		
NAME:	RELATIONSHIP:	PHONE:
NAME:	RELATIONSHIP:	PHONE:

PERSON(S) NOT AUTHORIZED TO PICK UP CHILD		
NAME:	RELATIONSHIP:	PHONE:
NAME:	RELATIONSHIP:	PHONE:

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PARENT AGREEMENT

- Fees: \$50.00** non-refundable application fee, due upon registration.
\$100.00 sundry fee, post-dated for **Aug 1** (for field trips, workshops, supplies & class photo). Non-refundable after Aug 1.
10 post-dated cheques payable to *Kids By Design Preschool* for the 1st of each month. Fees are paid **one month in advance** starting **August 1st, 2017 to May 1st, 2018**.
The application fee, sundry fee, and monthly fee **MUST BE** submitted along with the application form. The monthly fee will remain the same regardless of the number of days in the month, absenteeism due to illness, inclement weather, statutory and public school holidays, Pro-D days and/or any personal vacation time. \$30.00 fee for each NSF cheque.
- Late Pick-Up:** Parent or caregiver will be charged \$10.00 for every 10 minutes your child is not picked up.
- Withdrawal from the Program:** If it becomes necessary to withdraw your child, a minimum of ONE MONTH NOTICE is required from the day an official letter is received from you. Failure to provide proper notice will result in full payment of fee for that month. All post-dated cheques will be returned to you.
- Consent for Emergency Care:** If your child becomes ill during preschool, we will contact the names on the Emergency Contact list to arrange for pick up. The decision to release your child early will be based on the best interest of both your child and the health of the other children in care. If you are unavailable or cannot be reached and your child needs immediate medical attention beyond the ability of our staff, you are authorizing *Kids By Design Preschool* to call upon a medical practitioner or an ambulance to administer the necessary care.
- Video and Photography Permission:** You give consent for your child, _____, to be photographed and/or videotaped during activities at the preschool for use in classroom displays, newsletters, and website.
- Field Trip Permission:** You give consent for your child, _____, to attend local field trips organized by the preschool. You are aware of the risks inherent in participating in field trips and you assume the risks and waive notice of all conditions, dangers or otherwise relating to or arising out of such activity. You agree to hold harmless and indemnify *Kids by Design Preschool* and its staff from and against all claims, actions, costs, expenses and demands.

By signing this agreement, you acknowledge that you have read and agreed to the terms and conditions outlined above and in the Parent Handbook.

Signature of Parent/Guardian

Date DD / MM / YYYY

APPLICATION CHECKLIST

The following items **MUST BE** included with your application. Check each box once you enclose the item.

- Application Form (must be fully completed)
- Application Fee (\$50.00 non-refundable)
- Sundry Fee (\$100.00 post-dated for Aug 1, non-refundable after Aug 1)
- 10 post-dated cheques payable to Kids by Design Preschool from August 1, 2017 to May 1, 2018)